



WE'RE LOOKING FOR A FEW NEW FACES!

WHO WE ARE:

At Vela we provide solutions and expertise on Microboards™, Individualized Funding, and matters related to Self Directed Supports.

Our Mission: Is to promote and secure innovative and individualized community options for people with disabilities

We Believe:

- Relationships are the most important component of a person's life
- All people have the capacity for self-determination
- All planning and decisions made with or for a person must be based on his/her strengths, wishes, needs and interests
- All people have gifts to share with those around them and in their wider community

Vela is a small, very active non-profit society with our head office in the city of Langley, B.C. We serve the province of British Columbia providing mentoring support to individuals with disabilities and their families who are interested in learning more about Microboards and Individualized Funding.

Our small, dedicated, team is provincially based. We work at a hectic pace and work closely together to ensure we are all supported and can provide assistance to those we serve. We are also self-starters and determine our schedules based on the needs of those we support and how best to manage our time.

To learn more about Microboards and Individualized Funding, please check out our website at: www.velacanada.org

Please note: We are most grateful to all that express an interest in working with us, but due to the number of positions we are currently recruiting for we will only be able to contact candidates that will be invited for an interview. Thank you all for taking the time to consider the positions and for applying.

OUR JOB POSTINGS

1. VELA FACILITATOR

Time frame: One year – This is a temporary position

Location: Vancouver Island and Greater Vancouver

Hours: 30 hours per week

This position will be expected to work primarily on Vancouver Island with frequent assistance in the Greater Vancouver area.

Do you have experience providing assistance to individuals and/or families in which a member has a disability? Do you feel passionately about the rights of all citizens to experience self-determination and when necessary have respectfully assisted decision-making supports? Do you like to assist by actively listening to a person and those closest to them then reflect back their story and wishes so that you ensure you are hearing them correctly? Can you provide mentorship to support their leadership in life decisions? Then you may enjoy the challenges of joining our team.

This position requires skills in active listening and supporting others to strengthen their abilities to self-manage or to develop a Microboard to manage their planning and supports. If you can work in a very busy environment, as part of a team that celebrates each member's skills, encourages collaboration and independent work, then this may be the new challenge you are looking for.

Our Facilitators walk the individual and their trusted others through the process of creating a Microboard and/or developing supports and services with Individualized Funding. Our staff mentor while teaching the individual and their trusted others how to evolve to actualize the individual's self-directed life. (Please see attached information "Vela Provides")

This position requires flexible scheduling, travel and an ability to be open to new experiences, with as few assumptions as possible.

If you are interested, we would like to hear from you! Please check out our website and send your resume with 2 references to: info@velacanada.org by May 18, 2017.

2. OFFICE HELP

Time frame: One Year with possible extension beyond that

Location: Langley B.C.

Hours: 22 hours per MONTH

Are you a friendly person that is a quick learner, can think on your feet, work as part of a team but can also take initiative and work independently? It's a tall order for a part time job, but if you are up for the challenge, this position may be for you. In this position you may be the first contact for those we mentor. It is important they feel welcomed and supported.

You will need to have computer skills, (particularly on Mac computers), basic administration assistance skills and be well organized. If this is a good description of you, we'd like to meet you! The hours are flexible to a maximum of 22 hours per month. If you are open to learning new skills, and learning about a unique support service, please check out our website and send your resume with 2 references to: info@velacanada.org by May 18, 2017.

3. SUMMER STUDENT ICT-COMMUNICATIONS AND TECHNOLOGY

Time frame: 15 weeks, beginning a.s.a.p.

Location: Langley B.C.

Hours: 30 hours per week

Are you a person studying in the field of ICT Communications and Technology? Do you like a challenge? Do you like working in a creative and sometimes hectic environment? Do you like being a part of a team? Then this may be the experience for you!

Vela is hiring a summer student for 15 weeks this summer to help us to create an online questionnaire for our constituents, collect and assess information from that questionnaire and help us respond to the information we receive. This may include: assisting us in updating our website with new information; updating our facebook page; help creating webinars; and generally expanding our social media options. It may also require additional research that we, as of yet, have not anticipated.

Aboriginal individuals, as well as those from minority cultures or with disabilities are encouraged to apply.

If this sounds like a challenge you would like to take on, please contact us by sending your resume with 2 references to: info@velacanada.org by May 18, 2017



VELA CANADA PROVIDES

SOLUTIONS:

- for complex customized support options regardless of age

SUPPORT:

- to help determine if a Microboard and/or Individualized Funding is the right fit for you
- for person centered thinking and planning

ASSISTANCE WITH:

- connecting to other services
- incorporation as a non-profit society
- exploring unpaid support
- development of proposal, rationale and budget for supports
- negotiation of budget
- service development and/or subcontracting supports
- creation of employment documents, contracts and agreements
- connecting to a variety of administration supports (e.g. payroll supports, medical plans for employees, banking services, etc.)

TRAINING:

- on how to become a responsible employer
- related to relevant regulations, policies and procedures (e.g. WorkSafeBC, CRA, EI, CPP, Employment Standards, MCFD, Ministry of Health and CLBC)
- on advocacy
- other types of training as need indicates or as required

OTHER WAYS WE HELP:

- mediation support
- information sharing through our website / facebook / newsletter
- networking at the regional, provincial and national level to share information and ideas relevant to Microboards and Individualized Funding users